

Checklist to connect and to use Video Conferencing

(A) Copy the URL link of the email and **(B)** paste into the web browser (Chrome, Firefox, Safari, Edge)

Connect with a computer

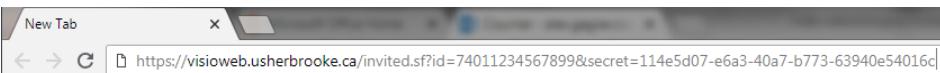
A

Click on the hyperlink in order to connect, or copy-paste it into your web browser

<https://visioweb.usherbrooke.ca/invited.sf?id=74011234567899&secret=114e5d07-e6a3-40a7-b773-63940e54016c>

Please follow the hyperlink to remote participants wishing to join the videoconference with their computer. We strongly suggest that these people perform a test to validate the correct operation of their equipment before the activity. To make a test, go to : <https://cecovi.espaceweb.usherbrooke.ca/>

B



(C) Enter your name and **(D)** press «Join meeting»

C

Your name

D

Join meeting



Participer à une visioconférence

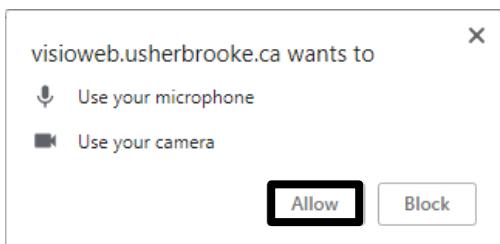
Joining Test VisioWeb.

Your name

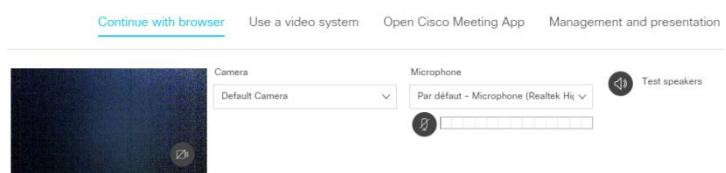
Join meeting

(E) Allow the use of camera and microphone, **(F)** test the camera, **(G)** microphone, **(H)** speakers and **(I)** then press «Join meeting»

E



F



G

Join meeting

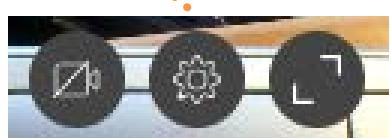
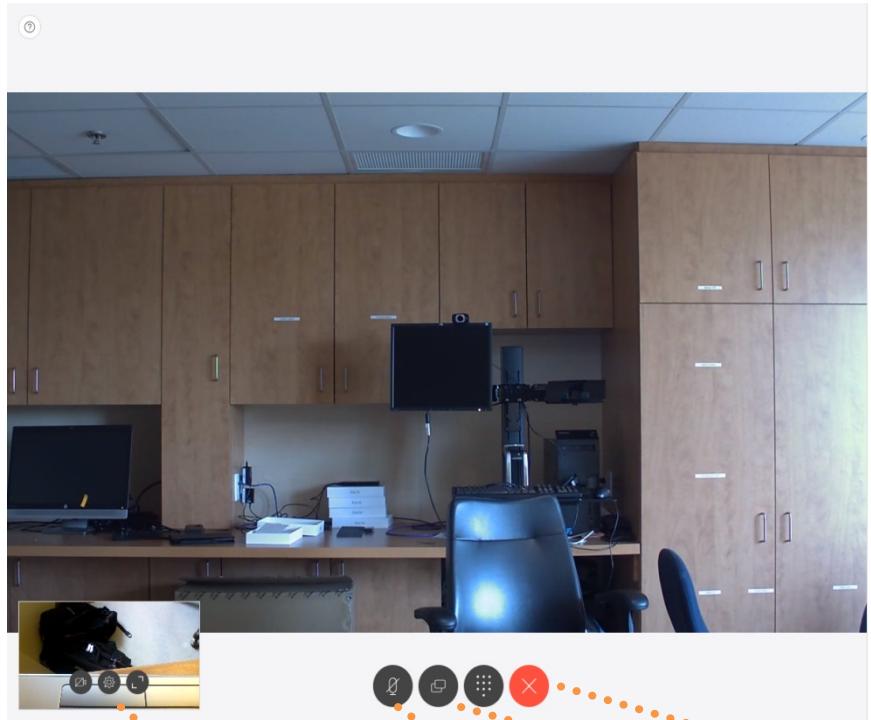
H

I

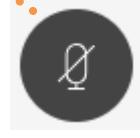
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NEXT ...

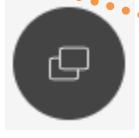
Video Conferencing session controls



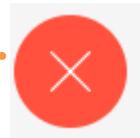
Local
camera
controls



Mute/
unmute
microphone



Share
screen



Leave
session



Online
users



Change screen
layouts